

AGENDA

Administration & Rules Committee

**Jefferson County Courthouse
311 S. Center Avenue
Jefferson, WI 53549**

Wednesday, January 31, 2018, Room 205, 8:30 a.m.

Committee Members

Amy Rinard, Chair; Jim Braughler, Vice-Chair; Steve Nass, Secretary; Jennifer Hanneman; Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of November 29, 2017 committee meeting minutes
7. Approval of December 12, 2017 county board minutes
8. Communications
9. Discussion and possible action on county board rules
10. Discussion and possible action on county board supervisor orientation topics
11. Discussion and possible action on specifications and bidding for the official newspaper 2018-2020
12. Discussion on procedures for reviewing and acting on resolutions involving pending state legislation and other state issues
13. Discussion of department annual reports
14. Discussion on county board orientation topics
15. Financial reports (November)
 - a. Clerk of Courts
 - b. Corporation Counsel
 - c. County Administrator
 - d. County Board
 - e. County Clerk
 - f. Register of Deeds
16. Update on Strategic Plan
17. Update on new county website
18. County Administrator's monthly report
19. Discussion and possible action on tentative future meeting schedule and agenda items.
20. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.